



Oaks Park Rink Floor Guard Job Description

Reports to: Rink Manager or Supervisor, Operations Director
FLSA: Hourly
Approved By: Chief Executive Officer, HR Director and Operations Director

Position Summary:

You help set the tone for each guest who visits Oaks Park through keeping the rink a safe place to for all. As a rink floor guard, your main role is to skate the floor while keeping a close watch on the skaters and enforce the rink rules in a friendly and helpful manner. You will also be responsible to welcome and greet customers, answer questions and provide excellent customer service to contribute to an overall memory making experience.

Essential Duties and Job Responsibilities:

- Skate the rink floor to monitor customers.
- Enforce skating rink rules
- Sweep the skating floor at the end of the session and assist with clean-up in all areas of the rink.
- Assist with traffic control during first aid calls.
- Post caution signs as need.
- Maintain safety standards at all times for yourself and other park employees.
- Inform Manager(s), Supervisor, or Director on duty of any significant concerns and problems.
- Assist in the rink skate shop. (please see job description)
- Perform other work as assigned which may not be listed above. These duties may change with or without notice.

Qualifications:

- Must be 16 years old or older and demonstrate proficiency at skating forward and backwards while assisting customers.

Knowledge, Skills and Abilities:

- Communicate and provide consistent, friendly and helpful customer service to guests and all park employees.
- Ability to manage your time efficiently and work when unsupervised.
- Ability to follow all safety practices.
- Work independently and as part of a team.
- Able to be on time when scheduled.

Physical Demands:

- Constantly using hands for grasping and holding objects necessary for performing duties.
- Be able to push cleaning materials.
- Able to lift up to 50 pounds in place or move across a distance.

Schedule:

- MUST be flexible to work all shifts, days, evenings, weekends and holidays.

Wage:

- This is a part-time position and is considered nonexempt, which means you are eligible for overtime pay when over 40 hours are worked in a given week. Starting wage is the City of Portland minimum wage.

Benefits:

- At Oaks Park, some amazing employee perks include free rides and roller skating, discounts on food, REAP card (while supplies last) which allows an employee and a guest to visit several other Non-Profit venues within the state, along with a GREAT FUN atmosphere to work in.

Oaks Park welcomes people from all walks of life and is an inclusive workplace. We believe a great team makes the dream work! Oaks Park is a drug-free workplace and pre-employment drug screen and background check are required.