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## **Oaks Park Housekeeping/Landscape Helper Job Description**

**Reports to:** Maintenance Director  
**FLSA:** Hourly, Part-time Seasonal  
**Approved By:** Chief Executive Officer, HR Director, and Maintenance Director

### **Position Summary:**

As a park Housekeeping/Landscape Helper, you will clean property restrooms, along with landscaping duties. You will also assist with the support, cultivation, and care of the park landscaping and public areas surrounding the property. Constantly walkthrough, straighten, empty and clean garbage receptacles, clean restrooms, and all other areas of the park. You help set the tone for each guest who visits Oaks Park through your attitude and help keep the restrooms and all midway areas neat, clean, and looking great.

### **Essential Duties and Job Responsibilities:**

- Clean and sanitize all restrooms throughout the park, mopping floors, cleaning toilets, urinals and partitions.
- Clean protein spills with proper cleaning materials.
- Use gardening tools around the property
- Empty trash and weekly pressure wash trash cans.
- Use gardening tools around the property
- Plant, water flowers, grass, shrubs, and trees.
- Clean and wash open seating areas, tables, and seating areas.
- Pressure wash buildings, gazebos, asphalt, and other structures.
- Inform Director, Manager(s), or foremen on duty, of any significant concerns and problems.
- Maintain safety standards at all times for our guests, yourself, and other park employees.
- Answer guest questions and provide excellent customer service to contribute to an overall memory-making experience.
- Perform other work as assigned, which may not be listed above. These duties may change with or without notice.

### **Qualifications:**

- Must be 18 years old or older.
- Have a valid US Drivers License.

**Knowledge, Skills, and Abilities:**

- Communicate and provide consistent, friendly, and helpful customer service to guests and all park employees.
- Ability to follow all safety practices and follow all use safety equipment.
- Mixing of bulk chemicals into hand sprayers.
- Work independently and as part of a team.
- Able to be on time when scheduled.

**Physical Demands:**

- Constantly using hands for grasping and holding objects necessary for performing duties.
- Able to use cleaning chemicals to perform your duties.
- Able to push pull heavy equipment and cleaning cart with cleaning materials.
- Able to climb on roofs/buildings, ride stairs, and ladder at heights up to 25 feet.
- Able to drive a golf cart.
- Able to climb stairs, a ladder, twist, bend, stoop, reach and or kneel.
- Able to walk 5 miles a day.
- Able to lift up to 25 pounds in place or move across a distance.
- Able to be in an outside environment and stand for several hours at a time in all types of weather.

**Schedule:**

- This is a part-time seasonal position. Must be flexible to work weekends, holidays, and evenings as needed. The schedule fluctuates with seasonal needs.

**Wage:**

- This position is considered nonexempt, which means you are eligible for overtime pay when over 40 hours are worked in a given week. Starting wage is \$15.45 an hour depending on experience.

**Benefits:**

- At Oaks Park, some amazing employee perks include free rides and roller skating, discounts on food, REAP card (while supplies last) which allows an employee and a guest to visit several other Non-Profit venues within the state, along with a GREAT FUN atmosphere to work in.

Oaks Park welcomes people from all walks of life and is an inclusive workplace. We believe a great team makes the dream work! Oaks Park is a drug-free workplace, and a pre-employment drug screen and background check are required.