



Oaks Park Housekeeping Attendant Job Description

Reports to: Maintenance Supervisor or Director
FLSA: Hourly
Approved By: Chief Executive Officer, HR Director, and Maintenance Director

Position Summary:

As a park Housekeeping attendant, you will do daily inspections of the property restrooms, along with performing maintenance and operations of the restrooms. Constantly walk through, straighten, and clean restrooms and all other areas of the park. You help set the tone for each guest who visits Oaks Park through your attitude and help keep the restrooms and all midway areas neat, clean, and looking great.

Essential Duties and Job Responsibilities:

- Complete daily pre-opening inspections of all restrooms and outside areas request repairs as needed.
- Clean and sanitize all restrooms throughout the park, mopping floors, cleaning toilets, urinals and partitions.
- Fill soap, paper towels, and toilet paper dispensers.
- Post caution signs as need.
- Clean protein spills with proper cleaning materials.
- Empty trash and weekly pressure wash trash cans.
- Clean and wash open seating areas, tables, and seating areas.
- Maintain cleaning of all areas of the park.
- Ensure cobwebs are cleaned from all buildings.
- Vacuum/sweep Blue Streak area, children's rug, along with guest services area.
- Maintain stock of inventory for all cleaning products in cleaning closets.
- Perform repairs and maintenance on stall partitions and closures.
- Assist with monitoring and reporting inappropriate guest behavior.
- Inform Director, Manager(s), or foremen on duty, of any significant concerns and problems.
- Maintain safety standards at all times for our guests, yourself, and other park employees.
- Answer guest questions and provide excellent customer service to contribute to an overall memory-making experience.
- Perform other work as assigned, which may not be listed above. These duties may change with or without notice.

Qualifications:

- Must be 16 years old or older.
- Have a valid US Drivers License.

Knowledge, Skills, and Abilities:

- Communicate and provide consistent, friendly, and helpful customer service to guests and all park employees.
- Ability to follow all safety practices and follow all use safety equipment.
- Mixing of bulk chemicals into hand sprayers.
- Work independently and as part of a team.
- Able to be on time when scheduled.

Physical Demands:

- Constantly using hands for grasping and holding objects necessary for performing duties.
- Able to use cleaning chemicals to perform your duties.
- Able to push cleaning cart with cleaning materials.
- Able to drive a golf cart.
- Able to climb stairs, a ladder, twist, bend, stoop, reach and or kneel.
- Able to walk 5 miles a day.
- Able to lift up to 50 pounds in place or move across a distance.
- Able to be in an outside environment and stand for several hours at a time in all types of weather.

Schedule:

- This is a part-time seasonal position. Must be flexible to work weekends, holidays, and evenings as needed. The schedule fluctuates with seasonal needs.

Wage:

- This position is considered nonexempt, which means you are eligible for overtime pay when over 40 hours are worked in a given week. Hourly wage is the City of Portland minimum wage, depending on experience.

Benefits:

- At Oaks Park, some amazing employee perks include free rides and roller skating, discounts on food, REAP card (while supplies last) which allows an employee and a guest to visit several other Non-Profit venues within the state, along with a GREAT FUN atmosphere to work in.

Oaks Park welcomes people from all walks of life and is an inclusive workplace. We believe a great team makes the dream work! Oaks Park is a drug-free workplace, and a pre-employment drug screen and background check are required.