



Oaks Park Landscape Supervisor Job Description

Reports to: Maintenance Director

FLSA: Hourly

Approved By: Chief Executive Officer, HR Director, and Maintenance Director

Position Summary:

The primary objective of the Landscaping Supervisor is to manage and maintain the landscaping of Oaks Park effectively. This includes planning, organizing, coordinating, and performing activities supporting the property's exterior landscaping appearance, including gardening, planting, landscape maintenance, trash disposal, Daily housekeeping, and monitoring of irrigation programming, and supervising Landscaping personnel.

The ideal candidate will have 5+ years of landscaping experience, 2+ years of facilities or landscaping supervisory experience, and be a proven leader with a desire for growth. You help set the tone for each guest who visits Oaks Park through your attitude and help keep the midway areas neat and looking great.

Essential Duties and Job Responsibilities:

- Responsible for day to day operations of the grounds Department
- Creates and Initiates projects and work lists with the help of the Director of Grounds
- Creates and Manages work lists for staff, ensuring timely completion of Jobs
- Responsible for the daily operation of the Dept.
- Interfaces with director for supply needs and new projects
- Perform grounds keeping and building maintenance duties as needed.
- Mowing by using a riding mower, walk behind and zero turn mower.
- Use basic hand tools, blower, pruner, and edger around the property.
- Plant and water flowers, grass, shrubs, trees, and bushes.
- Apply pesticides, fertilizer, and mulch.
- Perform routine maintenance such as repair and maintain picnic tables along with picnic areas, repair restroom equipment.
- Pressure wash buildings, asphalt, and other structures.
- Repair sprinkler systems, install irrigation, and minor repairs on park equipment.

- Welcome and greet customers, answer questions and provide excellent customer service to contribute to an overall memory-making experience.
- Inform Director, Manager(s), or foremen on duty of any significant concerns and problems.
- Perform other work as assigned, which may not be listed above. These duties may change with or without notice.

Qualifications:

- Must be 18 years old or older.
- Have a valid US Driver's License
- 2 years previous landscape experience

Knowledge, Skills, and Abilities:

- Communicate clearly with your staff on a Daily basis.
- Communicate and provide consistent, friendly, and helpful customer service to guests and all park employees.
- Ability to follow all safety practices and use required safety equipment.
- Familiar with Chainsaws and other power-cutting equipment.
- Work independently and as part of a team.
- Able to be on time when scheduled.

Physical Demands:

- Constantly using hands for grasping and holding objects necessary for performing duties.
- Able to push and pull heavy equipment.
- Able to climb on roofs/buildings, rides stairs, ladder, at heights of up to 75 feet.
- Able to twist, bend, stoop, reach and or kneel.
- Able to operate heavy equipment, forklift, drive a truck, and a golf cart
- Able to push a mower, use a pressure washer, blower, string edger/trimmer.
- Able to lift up to 75 pounds in place or move across a distance.
- Able to walk 5 miles a day.
- Able to be in an outside environment and stand for several hours at a time in all types of weather.

Schedule:

- MUST be able flexible to work all shifts, days, evenings, weekends and holidays and the schedule fluctuates with seasonal needs.

Wage:

- This is a full-time position, and is considered nonexempt, which means you are eligible for overtime pay when over 40 hours are worked in a given week. Starting wage is \$23.00 or negotiable based on experience.

Benefits:

- At Oaks Park, some amazing employee perks include free rides and roller skating, discounts on food and merchandise, REAP card (while supplies last) which allows an employee and a guest to visit several other Non-Profit venues within the state, along with a GREAT FUN atmosphere to work in.

Oaks Park welcomes people from all walks of life and is an inclusive workplace. We believe a great team makes the dream work! Oaks Park is a drug-free workplace, and pre-employment drug screen and background checks are required.