



Oaks Park Public Area Attendant Job Description

Reports to: Maintenance Supervisor and or Maintenance Director
FLSA: Hourly
Approved By: Chief Executive Officer, HR Director and Maintenance Director

Position Summary:

As a park public area attendant, you will constantly walk through, straighten, clean restrooms and all other areas of the park. You help set the tone for each guest who visits Oaks Park through your attitude and assisting with keeping the restrooms and all midway areas neat, clean and looking great.

Essential Duties and Job Responsibilities:

- Welcome and greet customers, answer questions and provide excellent customer service to contribute to an overall memory making experience.
- Complete pre-opening inspections of all restrooms and outside areas.
- Clean and wash open seating areas; tables and seating areas.
- Clean and sanitize all restrooms in the park.
- Post caution signs as need.
- Clean protein spills with proper cleaning materials.
- Empty garbage and replace bags as needed.
- Be able to push cleaning cart with cleaning materials.
- Maintain clean area around the ticket booth.
- Ensure cobwebs are cleaned from all buildings.
- Vacuum/sweep Blue Streak area and children's rug.
- Vacuum guest services area.
- Maintain stock of inventory for all cleaning products in cleaning closets.
- Assist with monitoring and reporting inappropriate guest behavior.
- Maintain safety standards at all times for our guests, yourself and other park employees.
- Inform Director, Manager(s), or foremen on duty of any significant concerns and problems.
- Perform other work as assigned which may not be listed above. These duties may change with or without notice.

Qualifications:

- Must be 16 years old or older.

Knowledge, Skills and Abilities:

- Communicate and provide consistent, friendly and helpful customer service to guests and all park employees.
- Ability to follow all safety practices.
- Work independently and as part of a team.
- Able to be on time when scheduled.

Physical Demands:

- Constantly using hands for grasping and holding objects necessary for performing duties.
- Able to use cleaning chemicals to perform your duties.
- Able to push a cart.
- Able to climb on a ladder, twist, bend, stoop, reach and or kneel.
- Able to lift up to 50 pounds in place or move across a distance.
- Able to be in an outside environment and stand for several hours at a time in all types of weather.

Schedule:

- MUST be flexible to work all shifts, days, evenings, weekends and holidays. The park operates seasonally from March to possibly the end of October. Starting 6 days a week in mid-June, Tuesday – Sunday (with some Monday openings). Some shifts start as early as 8:00 am and may end as late as 1:00 am.

Wage:

- This is a part time, seasonal position and is considered nonexempt, which means you are eligible for overtime pay when over 40 hours are worked in a given week. Salary is current Oregon, City of Portland, minimum wage.

Oaks Park welcomes people from all walks of life and is an inclusive workplace. We believe a great team makes the dream work! Oaks Park is a drug free workplace and pre-employment drug screen and background check are required.